

## Michigan State University Other Campus Materials Recycling List

November 2, 2009

**-Aerosol Cans** – not included in regular recycling; contact the Office of Radiation, Chemical & Biological Safety (ORCBS); empty aerosol cans with the nozzles removed are collected at residence halls and University Apartments recycling centers; Physical Plant has an Aerosolv tool that punches a hole and empties their used paint and oil cans; they then place the cans in their metal recycling roll off.

**-Aluminum** – recycled in “metal” from kitchens and University Apartments; MSU campus community can bring their metal to our drop-off center located across from the MSU Surplus Store & Recycling Center, off of Farm Lane on Green Way.

**-Aluminum Can Tabs** – not collected at MSU; our local Lansing Ronald McDonald house collects them as a fundraiser; they have a box in their front office where they can be dropped off;  
<http://www.rmhc.com/how-you-can-help/other-ways-to-get-involved/pop-tab-collections/>

**-Batteries** – considered hazardous waste; contact ORCBS for disposal of all batteries except alkaline “household” (AA, AAA, C, D batteries) which MSU is not collecting at this time.

**-Books** – contact MSU Surplus Store: 355-0364, or place next to dock recycling stations for MSU Recycling pick up; hard-bound books and soft-bound books should be separated; for large quantities, contact MSU Recycling hotline for a container.

**-Book Jackets** - place in mixed office paper container.

**-Boxboard** (cereal, tissue boxes, etc.) - recycled from kitchens, residence halls and University Apartments; MSU campus community can bring their boxboard to our drop-off center located across from the MSU Surplus Store & Recycling Center, off of Farm Lane on Green Way. This does not include wet strength containers which are intended for the refrigerator or freezer such as beverage carriers, frozen food containers or paper cups.

**-Bricks and Cinder Blocks** – contact MSU Surplus Store: 355-0364.

**-Bubble Wrap** – must be in good condition; can be put it in your campus mail shipping area labeled “University Stores” or contact MSU Surplus Store: 355-0364.

**-Cardboard** - corrugated cardboard should be flattened and placed in the hallway for MSU custodial to place in appropriate cardboard container; pizza boxes and brown grocery type bags and craft paper can also be recycled with cardboard; if your building does not have MSU custodial, or if you are unsure of your building’s procedure, please call the MSU Recycling hotline.

**-Cassette Tapes (Audio)** – cassette tapes with sensitive material contact MSU Recycling to order a security shred container; cassette tapes with non-sensitive material contact MSU Surplus Store: 355-0364.

**-CDs (compact disks)** – for CDs with sensitive material contact MSU Recycling to order a security shred container; for CDs with non-sensitive material contact MSU Surplus Store: 355-0364.

**-Cell Phones** – contact MSU Surplus Store: 355-0364.

**-Clothing** – contact MSU Surplus Store: 355-0364.

**-Computer and Office Equipment (Departmental)** – contact MSU Surplus Store: 355-0364.

**-Confidential Materials** – Contact MSU Recycling to order a security shred container.

**-Construction Debris/Demolition Recycling (Masonry, Concrete, Limestone, etc.)** – contact MSU Surplus Store: 355-0364; MSU Recycling can provide a roll-off container for construction debris.

**-Copy Machine Toner Cartridges** – place cartridge in its box, bag or envelope, label “recycling”, and place next to recycling collection station.

**-Diskettes (Floppy)** – for diskettes with sensitive material contact MSU Recycling to order a security shred container; for diskettes with non-sensitive material contact MSU Surplus Store: 355-0364.

**-E-Waste (Departmental Electronics)** – contact MSU Surplus Store: 355-0364.

**-Fabric, Old Towels, Sheets, Rags** - fabric from campus locations recycled through Laundry; for home materials, contact your local waste management operation.

**-Fluorescent Lights and Light Tubes** – contact ORCBS or call MSU Recycling hotline to request pick up; must be properly boxed and taped shut; MSU Recycling also provides boxes upon request.

**-Food Waste** – not collected at MSU at this time.

**-Furniture (Departmental)** – contact MSU Surplus Store: 355-0364.

**-Glass (beverage container), Glass (other)** – clear or brown glass collected at University Apartments; MSU campus community can bring their glass to our drop-off center located across from the MSU Surplus Store & Recycling Center, off of Farm Lane on Green Way.

**-Hazardous Waste** - contact ORCBS.

**-Ink Cartridges** – place cartridge in its box, bag or envelope, label “recycling”, and place next to recycling collection station or place them in campus mail addressed to: “MSU Recycling, 223 Surplus and Recycling Center”.

**-Junk Mail** – can go in mixed office paper, shred all credit cards and confidential material; to get rid of junk mail, go to: <http://www.ftc.gov/bcp/edu/pubs/consumer/alerts/alt063.shtm>; also, see MSU Mail Processing link regarding eliminating unwanted mail: <http://mailprocessing.msu.edu/unwantedmail.htm>

**-Kraft Paper (paper grocery bag like material)** – can be recycled with cardboard; place in the hallway for MSU custodial to place in appropriate cardboard container at your building; if your building does not have MSU custodial, or if you are unsure of your building’s procedure, please call the MSU Recycling hotline at 355-1723.

**-Lab Glass** – contact MSU Surplus Store: 355-0364.

**-Landscape Materials** - leaves and yard waste are composted or ground up into mulch on MSU campus; for home materials, contact your local waste management operation.

**-Laser Cartridges** – place cartridge in its box, bag or envelope, label “recycling”, and place next to recycling collection station.

**-Magazines** – glossy paper type magazines can be recycled with mixed office paper; MSU campus community can bring their magazines to our drop-off center located across from the MSU Surplus Store & Recycling Center, off of Farm Lane on Green Way.

**-Metal** – recycled from kitchens, residence halls and University Apartments; rinse out, remove labels and flatten; MSU campus community can bring their steel/tin cans to our drop-off center located across from the MSU Surplus Store & Recycling Center, off of Farm Lane on Green Way.

**-Milk/Juice Cartons** – #1 and #2 plastics from kitchen, residence halls and University Apartments are recycled, but not wax-coated drink box containers; MSU campus community can bring their #1 and #2 plastics to our drop-off center located across from the MSU Surplus Store & Recycling Center, off of Farm Lane on Green Way.

**-Newspaper (including inserts)** - recycled in "newspaper" bins.

**-Office Supplies** – Contact MSU Surplus Store: 355-0364.

**-Packing Peanuts (Styrofoam)** - must be clean and not mixed with other materials; place them in your campus mail shipping area labeled "University Stores"; MSU Surplus Store also takes this material; fill out a pick up request form (PURF).

**-Padded Envelopes** – not recyclable, but can be re-used as interdepartmental envelopes.

**-Paints and Other Solvent Liquids** - contact ORCBS.

**-Pallets** – contact MSU Recycling hotline.

**-Paper (white and colored)** - recycle in appropriate recycling bins.

**-Paperboard (cereal box type material)** – see "Boxboard".

**-Phone Books** – place next to dock recycling stations; for large quantities, contact MSU Recycling hotline for a container.

**-Plastics** - #1 and #2 plastics are recycled; place in appropriate receptacles; this includes milk/juice bottles or jugs, medicine bottles, dish soap, detergent, spray butter, salad dressing and water bottles with the appropriate #1 and #2 symbol; MSU campus community can bring their #1 and #2 plastic to our drop-off center located across from the MSU Surplus Store & Recycling Center, off of Farm Lane on Green Way.

**-Polystyrene** – see "Styrofoam".

**-Pop Tabs** – not collected at MSU; our local Lansing Ronald McDonald house collects them as a fundraiser. They have a box in their front office where they can be dropped off;  
<http://www.rmhc.com/how-you-can-help/other-ways-to-get-involved/pop-tab-collections/>

**-Ream Wrappers** - not collected at MSU at this time.

**-Shredded Paper** – custodians will pick up under 25 lbs of bagged shred; over 25 lbs contact MSU Recycling hotline for a container.

**-Styrofoam (Block)** – not collected at MSU at this time; Dart Container has a drop-off location at 3120 W. Howell Road, Mason.

**-Styrofoam Peanuts** – see "Packing Peanuts".

**-Telephone Directories/Catalogs** – place next to dock recycling stations; for large amounts contact Recycling hotline for a collection container.

**-Tennis Ball Cans** – place with household metals, place plastic lid in plastic recycling container.

**-Toner Cartridges** - place cartridge in its box, bag or envelope, label "recycling", and place next to recycling collection station.

**-Transparencies** – Ship transparencies to 3M Recycle Program in PA with shipping label; see MSU Recycling website for more information;

[http://solutions.3m.com/wps/portal/3M/en\\_US/Meetings/Home/ProductsAndServices/Product\\_Catalog/Transparency\\_Film/RecProg/](http://solutions.3m.com/wps/portal/3M/en_US/Meetings/Home/ProductsAndServices/Product_Catalog/Transparency_Film/RecProg/)

**-Tyvek Envelopes** - not collected at MSU at this time; also see the following with respect to recycling Tyvek envelopes: [http://www2.dupont.com/Tyvek\\_Envelopes/en\\_US/tech\\_info/tech\\_environ.html](http://www2.dupont.com/Tyvek_Envelopes/en_US/tech_info/tech_environ.html)

**-Vehicle Materials** – tires, motor oil, anti-freeze, used oil filters, car batteries from MSU vehicles are recycled through Transportation Services; for home materials, contact your local waste management operation.

**-Video Cassettes** - for video cassettes with sensitive material contact MSU Recycling to order a security shred container; cassettes with non-sensitive material contact MSU Surplus Store: 355-0364.

**-Wire** - contact MSU Surplus Store: 355-0364.

**-Wood** - contact MSU Surplus Store: 355-0364.

**-Yard Waste** – see “Landscape Materials”.

Contact information:

MSU Recycling: [www.recycle.msu.edu](http://www.recycle.msu.edu), (tele. 355-1723)

MSU Surplus Store: [www.msusurplusstore.msu.edu](http://www.msusurplusstore.msu.edu), (tele. 355-0364)

ORCBS: [www.orcbs.msu.edu](http://www.orcbs.msu.edu), (tele. 355-0153)